Applicant Guide for Lundbeck Foundation Experiment 2024

Deadline CET 13.00, 15 August 2024

Please note that this guide is ONLY for applications for Lundbeck Foundation Experiment 2024. Read both the guide and the call text carefully for all requirements.

The parts of the application that must be anonymous:
- Project description
- Budget & Budget information (do not name anyone in the budget)
- Uploaded 'Pictures'
- The file name of any uploaded attachments

The parts of the application that should contain identity, information and affiliation of the applicant:
- Contact information
- Content in the uploaded 'Enclosures (e.g. CV and support letters- NOTE: the file names and description of the files must be anonymous)

Parts of application that may include information about the identity of the applicant and any collaborators:
- Project information

The project description must follow the mandatory project structure.
Applications in which the applicant is identified will not be considered.

References must be included in the project description. There is no preferred reference style. It might be necessary to leave out references to meet the anonymity requirement.

Applicant's CV and letter(s) of support from the host institution and/or critical collaborators must be uploaded as documents. The file names must be generic and not contain any initials, names or information related to the applicant. The content itself does not have to be anonymous.

It is not possible to assign co-applicants/ mentors or administrators. LF Experiment grants are individual grants, and hence If the project involves collaboration, the grant recipient must be the clear driver of the project. The collaboration should be described in the 'Project information' 'Summary of application' field. This field does not have to be anonymous (as it is blinded to the reviewers). Administrators can only be added afterwards if the application is granted.

Each applicant may submit only one application.

Character count in the application system is *always* including symbols and spaces.

Applications must be submitted in English no later than CET 13.00, 15 August 2024 via the
Lundbeck Foundation application system.

Please note that this is a guide showing the fields of the application form.
Your application must be submitted via Lundbeck Foundation's application system.

Fields of the application form:
Yellow fields and text must be anonymous.
Green fields do not have to be anonymous.

Contact information: non-anonymous

Field	Description	Help
E-mail		
First name		
Family name		
Country		
Address		Institution – where you are currently employed
Postal code		Institution – where you are currently employed
Phone		Your phone number
Date of birth		
Language		
Gender		
Academic degree		Highest academic degree
Position 1		
Position 2		

Project information: non-anonymous

Field	Description	Help
Project title	Max 100 characters	
Summary of application	A description of the application that makes it possible for non-experts to understand what it is about. Max 2,000 characters	Include information of collaborators here, including names, if relevant.
Project start date	No earlier than 1 January 2025 and no later than 1 June 2025	
Project end date		
Date of PhD degree		
Research area		
Main field		
Field of expertise		
Institution	Institution where the project will be carried out	
Institute		
Department		
Country		

LUNDBECK FOUNDATION

Institution's street name and street number		
Postal code		
City		
Phone		

Co-applicants and institute administrator NOT POSSIBLE TO ADD

Field	Description	Help
First name		
Family name		
E-mail		
Role	-Co-applicant **CANNOT BE ADDED** -Mentor **CANNOT BE ADDED** -Institute administrator **CAN ONLY BE ADDED IF GRANTED**	An institute administrator can be added after a decision has been made to help administer the application and/ or grant if applicable.

Project description Anonymous

Field	Description	Help
Project	The proposal must include the following items in the listed order: **A: Project title** **B: In a nutshell** Key question, key result, key impact (preferably no more than 5-10 sentences written in layman terms). **C: Research idea and context** Starting point, open question, hypothesis(es), relevance, perspective **D: Proposed method of solution or concept** Unique approach and, if applicable, novel hypothesis, non-standard methodology, etc. **E: Major gain and obstacles** What are the expected gains of the explorative phase? What are the possible obstacles? What do you define as criteria for success? What would be the next step if the idea turns out to be successful? **F: Anticipated outcomes*** **G: Appropriateness**	* In the scientific reports, you will be asked to assess the degree to which the project's anticipated outcomes have been realised. You will also be asked to assess the degree to which the anticipated outcomes provide conclusive evidence confirming or dismissing the initial hypothesis/es.

	Why is your research idea unlikely to be suited for conventional funding schemes? **H: Probable objections** Which objection(s) have you met or expect to meet from the reviewers? And how would you argue against it? **I: References** References <u>cannot</u> be added as an attachment as the reviewers do not have access to them. **Max 2 figures:** If relevant, a maximum of 2 explanatory figures may be pasted (screen shot the figure and copy-paste) into the Project field. Max file size per image: **1 Mb**. *It is important to respect the maximum file size as images will otherwise get cropped in the resulting pdf.* The 'Project description' & uploaded 'Pictures' must not contain information showing the identity of the applicant and their affiliation. Max 11,000 characters. This includes headlines <u>and</u> references.	
If resubmission of application	When did you submit your idea last time (what year)? Please comment on changes/progress since then. State "Not applicable" if not relevant. Max 1000 characters	
Potential benefit for neuroscience of the proposed project	Describe how your project may potentially benefit neuroscience. Max 1500 characters	
Roadmap to impact	In this section we invite you to assume that the outcomes described in F: "Anticipated outcomes" in the Project field are <u>successfully realised</u>. Then we ask you to reflect on who and what would be needed to take the outcomes further, as input for creating scientific and/or societal impact.	* Who, i.e. stakeholders, could be: Other researchers and members of the scientific community, patients and patient associations, the health care system and governmental bodies, industry, and/or investors

LUNDBECK FOUNDATION

	Some examples for you to consider:	in the commercial markets, etc.
	• Who* will, and how will they, benefit from the results of the proposed research project?	We encourage you to be as specific as possible.
	• How and when will you make sure the right stakeholders are aware of the outcomes (beyond publishing)?	You may find that reflections on the needs of potential stakeholders of the project outcomes can often influence the project design itself.
	• That the data obtained could support a larger grant or patent application	
	• New collaboration opportunities	Also elaborate on your own role in how and when you will ensure that the outcomes from the project will be used by possible stakeholders.
	Max 1,500 characters.	
Comments to the budget	Budget information (funding already obtained for the research or applied for from other sources) and additional information, if any. Please do not include any indication of applicant or affiliation or other staff Max 2,000 characters	State information regarding: - funding already obtained for the research - co-financing provided by your host institution - funding applied from others In this text box you can also add additional information if there are special circumstances and explanations needed related to one or more entries in your budget.

Enclosures File names must be anonymous

Pictures

Field	Description	Help
Name		
Description		
Picture (tables, charts, pictures or figures)	Browse & Upload Only: .jpg Max size of picture: 1 mb Max number of photos: 2	Only upload figures here if you are unable to do so in the project field. Please do not include any indication of applicant or affiliation.

Documents		
Field	**Description**	**Help**
Name	Please do not name the file with any indication of applicant or affiliation (no initials or names)	
Description	Please do not include any indication of applicant or affiliation (no initials or names)	
Documents (CV and letter(s) of support)	**CV:** The CV should include the applicant's permanent email (if different from email provided in the profile section) and ORCID. It must also be clear from the CV if the applicant has more or less than 4 years research experience post PhD. **Support letter from the host department:** The support letter should state that the host institution agrees to manage the entire grant and it must include a statement on the applicant's employment status: • Is the applicant permanently employed or in a tenure track? Yes or no. If no- provide the end date of the current contract. • Is the salary covered by the institution? Yes or no. **Support letter(s) from collaborators:** Only include if the collaboration is critical for the project. The support letter should be short and is only used to confirm the collaboration. **The content of CVs and support letters does not have to be anonymous.** Browse & Upload Only: .xls, .xlsx, .doc, .docx, .pdf **FILE NAME MUST BE ANONYMOUS** Max size of document: 1 mb Max number of documents: 4	

LUNDBECK FOUNDATION

Budget Anonymous		
Field	**Description**	**Help**
Create entry	Cost for hybrid Open Access cannot be funded but Green Open Access publication is required. Budgets for other salaries must reflect the anticipated actual cost. Any other individual salary supplements must be specified in the budget for approval by LF. Do not name anyone in the budget. For conference-related costs (travel, accommodation, per diem, fees, etc.), a maximum of DKK 20.000/year per full-time equivalent (FTE) financed by the project grant may be included in the budget. FTEs may only include scientific personnel (not including PhD students). A maximum of 10% of the budget may be reserved for project-related, indirect costs, if appropriately justified. Type(s) of indirect costs and the amount must be specified in the budget.	Max 2 budget years. Max DKK 2 million in total.