

# Guide for applicants for Lundbeck Foundation Postdocs 2023

Deadline November 9, 2022 13:00 CET

*Please note that this form is ONLY for applications for Lundbeck Foundation Postdocs.*

*Character count in the application system is including symbols and spaces. Please note, when copying text from word processors, the text formatting codes will also be copied and will be counted in as characters. You can edit or remove the codes in the project description via the HTML-icon in the toolbar.*

*Applicants may only upload enclosures as pictures, not documents.*

*Applications must be submitted in English no later than November 9, 2022 13:00 CET via the [Lundbeck Foundation application system](#).*

***Please note that this is a guide showing the fields of the application form.***

***Your application must be submitted via Lundbeck Foundation's application system.***

| Contact information           |   |  |
|-------------------------------|---|--|
| Field                         | Description (if any)  | Help   |
| E-mail                        |   |  |
| First name                    |   |  |
| Family name                   |   |  |
| Country                       |   |  |
| Address                       |   | Institution – where you are currently employed |
| Postal code                   |   | Institution – where you are currently employed |
| Phone                         |   | Your phone number                              |
| Date of birth                 |   |  |
| Language                      |   |  |
| Gender                        |   |  |
| Academic degree               |   | Highest academic degree                        |
| Position 1                    |   |  |
| Position 2                    |   |  |
| Project Information           |   |  |
| Field                         | Description (if any)  | Help   |
| <b>Project title</b>          | Max 100 characters  |  |
| <b>Summary of application</b> | A description of the application that makes it possible for non-experts to understand what it is about.<br><br>Max 1,500 characters |  |
| <b>Project start date</b>     | No earlier than 1 April 2023 and no later than 31 December 2023.  |  |
| <b>Project end date</b>       |   |  |

| Application form                                |  |   |
|---|--|---|
| Field   | Description (if any)   | Help  |
| Type of postdoc                                 | <p>1. Scientist in Denmark who wish to conduct research at a research institution outside Denmark for up to 36 months (and no less than 12 months) and who plan to return to Denmark to continue the research.</p> <p>2. Scientist from abroad who wish to conduct research in an established Danish research environment.</p> <p>3. Scientist in Denmark who wish to continue to conduct research within their current affiliated research environment and already have had at least 3 years postdoctoral training in another research environment and/or on a different research topic</p>   | <p>Further description of types 2 and 3:</p> <p>2. Scientists from abroad that already have a research position in Denmark are eligible if the employment is from <b>March 2022 or later</b>.</p> <p>3. Scientists with at least <b>3 years of PhD, postdoctoral, and/ or industrial training</b> in another research environment and/ or topic by the application deadline are eligible.</p> |
| Applicant's scientific achievements/discoveries | <p>List up to five of your most important scientific achievements/discoveries and explain their impact. You are welcome to refer to the list of publications.</p> <p>Max 3,000 characters</p>  |   |
| Applicant's level of independence               | <p>Describe in your own words your level of independence as a researcher.</p> <p>You can consider including examples of your contribution to innovative solutions to scientific problems, your experiences to formulate and execute research projects (study design, statistical analysis of data, interpreting the results), expertise in writing scientific publications and grant proposals and presentations.</p> <p>Your work, if any, with students, patients, policymakers, and the public.</p> <p>Teaching experiences if any.</p> <p>Feel free also to describe your future career plans. Do not include information you already have provided in the</p> |   |

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|  | <p>application or in your included CV.</p> <p>Max 2,000 characters</p>  |  |
| <b>Applicant's CV</b>                      | <p>Note <u>mandatory CV structure</u>.</p> <p>CV structure:</p> <ol style="list-style-type: none"> <li>1. Personal data: name, address, etc.</li> <li>2. Education (for academic degrees, list the date and year of obtaining the degree)</li> <li>3. Current and most recent positions held. In case of temporary employment, state the termination date of the employment contract</li> <li>4. Scientific awards and honours</li> <li>5. Scientific focus areas</li> <li>6. International relations</li> <li>7. Supervision of students</li> <li>8. Invited and keynote lectures</li> <li>9. Research funding. List the research funding you have received thus far, if any</li> </ol> <p>Max 10,000 characters</p> |  |
| <b>Full publication list for applicant</b> | <p>Only published scientific articles and reviews or articles in press or preprints available on public repositories. Do not include citation reports (i.e. impact factor, H-index, etc). Please indicate author role.</p> <p>Max 50,000 characters</p>   |  |
| <b>Project description</b>                 | <p>Full project description - including hypothesis/es, objectives, background, preliminary data, methods and anticipated outcomes.</p> <p>Images (.jpg) should be pasted directly into the project description. Maximum number of images: 5. Maximum file size per image: 1 Mb. It is important to respect the maximum file size as images will otherwise get cropped in the resulting pdf.</p> <p>Max 12,500 characters.</p>   | <p>The following questions should be addressed as part of an ambitious plan for the future research:<br/>What kind of new insights, results and/or new tools and methods may your research produce? How will your research redefine the research in its respective field? How may your research have implications for human health?</p> <p>If you are planning a longer stay in an international research group, explain why and how this will benefit the research question you are working with, and how you</p> |

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|   |  | think it will benefit your research career.   |
| <b>The potential short- or long-term benefits for the advancement of neuroscience and/or therapies for nervous system disorders</b> | Max 1,500 characters   | Describe how the project will contribute to this.   |
| <b>Anticipated project impact</b>   | <p>State in 3-5 bullet points the anticipated scientific and/or societal impact of the project assuming that the project outcomes will be successfully realised at the end of the project period.</p> <p>Note that the (number of) publications are not considered to create impact in their own right; only the results presented therein can be considered to create impact.</p> <p>Max 500 characters</p> | <p>In the annual scientific reports, you will be asked to assess the degree to which the project's anticipated impact has been realised.</p> <p>You will also be asked to assess the degree to which the anticipated outcomes provide conclusive evidence confirming or dismissing the initial hypothesis/es.</p> |
| <b>Gender dimension in the project</b>  | <p>Describe the gender dimension in your <u>project</u>.</p> <p>Max 1,000 characters</p>   | <p>Describe how the project takes into account differences between gender in the experimental set-up and analysis.</p> <p>If it is not relevant to the project, state why.</p> <p>Do not describe the composition of the research group.</p>  |
| <b>Literature references</b>  | Max 10,000 characters  | Literature references cited in the project description.   |
| <b>Description of the research environment(s)</b>   | Max 2,500 characters   | Provide information on the research environments in Denmark, and – if relevant to your application – abroad. Explain why you have chosen to work there.   |
| <b>Place(s) where the project will be carried out, including duration (months)</b>  | Max 2,000 characters   | <p>List the place(s) where the project will be carried out:</p> <p>Research group, institution and department.</p> <p>Include the duration (months).</p> <p>Remember to upload letter(s) of support from head(s) of the research</p>  |

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|  |  | groups who will host the applicant in Denmark and, if applicable, abroad.   |
| <b>Danish institution that will administer the grant</b> | Max 500 characters   | Place in Denmark where the project will be administered: Institution, department and postal address.<br><br>Remember to upload a letter of commitment from the institution, who must agree to administer the entire grant amount.   |
| <b>Comments to the budget</b>                            | Budget information (funding already obtained for the project or applied for from other sources) and additional information, if any.<br><br>Max 2,000 characters  | State information regarding:<br>- funding already obtained for the project<br>- co-financing provided by your host institution<br>- funding applied from others<br><br>Note:<br>For applicants staying at least 12 months abroad:<br>The relocation costs and/or children lump sum - if justified - must be a budget entry in the application |
| <b>Date of PhD degree</b>                                | You must have obtained a PhD less than four years before the application deadline (calculated from the date on the PhD diploma) or be able to document that you are expected to gain your PhD within six months of the application deadline.<br><br>Note rules for leave of absence apply (see call text). |   |
| <b>Maternity or paternity leave after PhD degree</b>     | Number of weeks.<br><br>If no leave enter 0.   | The PhD seniority of applicants will be reduced by the actual number of weeks of leave multiplied by 1.5. The calculation will be done by the Foundation.   |
| <b>Other types of leave</b>                              | Number of weeks.<br><br>Other types of leave (illness or family care) and/or clinical postgraduate education (klinisk basisuddannelse) after PhD degree.<br><br>If no leave enter 0.   | The PhD seniority of applicants will be reduced with the actual number of weeks for other types of leave; and reduced with 12 months for applicants with clinical postgraduate education (Klinisk Basisuddannelse). The   |

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|  |  | calculation will be done by the Foundation. |
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| Budget       |  |  |
|--------------|--|--|
| Field        | Description (if any)   | Help                                   |
| Create entry | <p>For travel-related costs (travel, accommodation, per diem, conference fees, etc.), a maximum of DKK 20.000/year may be included in the budget.</p> <p>For applicants staying at least 12 months abroad (see call text):<br/>The relocation costs and/or children lump sum related to the stay(s)- if justified - must be a separate budget entry in the application. The sum of the total budget may in this case exceed DKK 800,000/year.</p> <p>A maximum of 10% of the budget may be reserved for project-related, indirect costs, <u>if appropriately justified</u>.<br/>Type(s) of indirect costs and the amount <u>must be specified</u> in the budget.</p> | Only include budget items applied for. |

| Enclosures                            |  |   |
|---------------------------------------|--|---|
| Images                                |  |   |
| Field                                 | Description (if any)   | Help  |
| Name                                  |  |   |
| Description                           |  |   |
| Image (letters of support, CVs, etc.) | <p>Browse &amp; Upload</p> <p><b>Only: .jpg</b></p> <p>Max size per image: 1 mb</p> <p>Max number of images: 4</p> | Here you can upload Letter(s) of Support, host CV, etc. |

| Co-applicants and institute administrator |                      |  |
|---|----------------------|--|
| Field                                     | Description (if any) | Help   |
| E-mail                                    |                      | <p>Co-applicants and mentors will receive an e-mail with a link to confirm the relationship to the applicant.</p> <p>An application cannot be submitted until a co-applicant</p> |

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|                        |  | <p>and/ or mentor has confirmed this.</p> <p>Institute administrators will not receive an e-mail and will not have to confirm.</p>  |
| <b>Role</b>            | -Co-applicant<br>-Mentor<br>-Institute administrator | <p>- Host and/or mentor CV (keep it short) can be added here (unless it is uploaded as an enclosure)</p> <p>- A mentor is an experienced professional offering career and personal advice to the less experienced mentee. A mentor should not have direct management authority in relation to the mentee.</p> <p>- An institute administrator can be added at any time to help administer the application and/ or grant if applicable</p> |
| <b>First name</b>      |  |   |
| <b>Family name</b>     |  |   |
| <b>Phone</b>           |  |   |
| <b>Gender</b>          |  |   |
| <b>Position 1</b>      |  |   |
| <b>Academic degree</b> |  | Highest academic degree   |
| <b>CV</b>              | Max 2,500 characters                                 | Upload or write <u>short</u> (1-2 pages) CVs for co-applicants and mentors  |
| <b>Publications</b>    | Max 2,500 characters                                 | Upload or write <u>short</u> (1 page) publication lists for co-applicants and mentors mentioning only publications relevant to the project proposal   |